

**REFERENCE CHECK FORM**

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| Candidate’s Details | |
| **Name: Mr. Ashish Sharma** | **Position applied for: Senior Engineer** |
| Referee’s Details | |
| Name: **Mr. S.K. Gupta** | Organization: **JK Lakshmi Cement** |
| Designation: **DGM** | Relation to candidate: **Superior Subordinate** |
| Contact Number: **9785455635** | E-mail: |
| Reference Check Done By | |
| **Name: Ms. Avneet Kaur** | **Contact Details: +91 9794705644** |
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| 1) How Long and what capacity have you know the individual?   * Been knowing the individual since 2016. | | |
| 2) How do you rate his professional Capacity?   * Rating - 8.8 on a scale of 10. * Always used to score minimum 84% grades during increment. | | |
| 3) How do People Respond to Him –Supervisor, Peers and Subordinates?   * Very generous and humble. * Always delivers work on time. * Systematic work order. | | |
| 4) How well does he communicate – Upwards Vs. Downwards?   * There were no issues in communication with upline and downline. * Skilled and disciplined. | | |
| 5) How does he respond to Pressure?   * Manages pressure well and actively responds to it. * High Performer. | | |
| 6) What are His Key Personality and Weakness?  **Key Personalities: -** Dedicated, Hard-working, Disciplined and Punctual.  **Weakness: -** Have to be smart-working and needs to focus more on metallurgy to gain more information about chemical components. | | |
| 7) If you were to Rehire Him / her with your company again, would you do so? If no, why not?   * Yes, would definitely go for rehiring. | | |